

COVID-19

PINK ALERTS

The attached PINK ALERTs are a practical guide to use if you have a positive case of COVID-19.

The PINK ALERTS do not replace a Pandemic Plan and are to be used in addition as step-by-step instruction for staff to organise their initial response in the event there is a positive case identified.

Organizations may choose to use parts of these guidelines and adjust to suit their individual Situations.

Tierra Health are offering these as practical stepped guides to assist the sector.

If you would like to speak to a Tierra Health Consultant about this, need assistance tailoring these for your own organisation or would like to assess your pandemic readiness including mock outbreak trials, please feel free to reach out to:

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- **Shanthi Mitchell- (Nurse Administrator)- 0417 475 036**

Disclaimer Statement

This resource has been prepared by the authors Tierra Health Pty Ltd and Carino Care Pty Ltd for Carino Care Pty Ltd.

Both parties make this resource freely available to the Australian Residential Aged Care industry as a reference guide.

Whilst due care has been taken in collecting, collating and interpreting Covid-19 Pandemic management information relevant to the Australian Residential Aged Care industry, some omissions may have occurred. This statement and opinions in this resource are given in good faith and in the belief that they are not false or misleading.

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It is incumbent upon others to make independent assessment and decision regarding the applicability and use of this material in any setting.

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CARE MANAGER - PINK ALERT (Covid Co-ordinator)

Hour	Item	Action	Who
Immediate	Advise Executive <i>The manager undertakes this function, in the manager's absence the Care Manager or RN in charge must action this first</i>	SMS CEO and COO, call and email [xxx] – Head Office Pandemic Co-ordinator will come to site <ul style="list-style-type: none"> - Organise family comms - Commission and NSW Health - Additional staffing – for distressed, palliative and wandering residents - Deliver centralised PPE and stock - See inbound call diversion plan – local phone diverted <ul style="list-style-type: none"> o Media – CEO mobile o Families – mobile numbers to be provided o HO Coordinator (Shanthi) mobile for Commission and PHU o GPs – RN mobile 	
Immediate	Line Listing	Commence Line Listing (soft version saved to Home Report folder) – we must be able to see this remotely	
Immediate	Heads of Dept	Attend HoD meeting	
Immediate	Pink Alert	Collect Pink Alert folder and prepare to distribute instructions to each area and staff -take time to do this and instruct all staff to report back in 30 minutes and 1 hour	
Immediate	Staff break area	Allocate space for staff breaks for Outbreak team separate from all other staff	
Immediate	Compartmentalise Home	With Maintenance Officer close smoke and fire doors Place Outbreak signage in area that has confirmed cases	
Immediate	Covid care team Issue Pink Alert instructions to all staff and information for residents	Identify staff who have given care to the affected resident(s) – they are sent for testing and isolation Team 1: Covid Nurses to attend affected residents: issue instruction sheet Team 2: outbreak area team – to remain in affected zone but not attend the affected residents	

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	to be given by their immediate care staff	Team 3: all staff not to enter outbreak zone	
Immediate	Communications – family	HO Co-ordinator to commence calling affected resident family (we need a comms sheet for family that we give them) then all families and guardians (script) Back up admin- commence calling all other families	
1 hour	Pandemic Plan	Manager: Pandemic folder – copy for HO Co-Ordinator, Local Pandemic Co-ordinator, Commission	
1 hour	GPs	Care Manager contact GPs and implement Telemedicine	
4-6 hour	Outbreak team management meeting	Repeat heads of dept, including PHU and Commission if required, include HO Co-ordinator	
4-6 hours	Roster review With Manager	Extra staffing confirmed - Off-site admin to organise staffing from other Homes for clean areas only Division of clean and Covid staffing External food to be organised for staff Key people risk management paper confirmed Organise staff Covid-19 testing with PHU	
Ongoing	RNs	Over-sight RNs and documentation Endure PPE usage, hand washing, and staff breaks	